Staff Voice Publication Calendar Through June 13, 2012

Publication Dates	Submission Deadline	Special Topics
Wednesday, January 26, 2011	Friday, January 21, 2011	Wellness Special, Scholarship call, Citations for Excellence call
Wednesday, February 02, 2011	Friday, January 28, 2011	Soaring to New Heights Announcements-special mini edition
Wednesday, February 09, 2011	Friday, February 04, 2011	Volunteer opportunities, CUCSA report
Wednesday, February 23, 2011	Friday, February 18, 2011	Summer/Fall Events Announced/TGFS contests announced
Wednesday, March 09, 2011	Friday, March 04, 2011	Call for TODS activities, TGFS sports announced
Wednesday, March 23, 2011	Friday, March 18, 2011	Cultural Events, Picnic Day, TODS reminder, CUCSA report
Wednesday, April 06, 2011	Friday, April 01, 2011	Cultural Events, Picnic Day
Wednesday, April 20, 2011	Friday, April 15, 2011	Sustainability Special Edition/Earth Day/TGFS announcements
Wednesday, May 04, 2011	Friday, April 29, 2011	TGFS Planner, Whole Earth Fest
Wednesday, May 18, 2011	Friday, May 13, 2011	TGFS Follow up
Wednesday, June 01, 2011	Friday, May 27, 2011	Reminders for Summer and Fall Events/Summer activities
Wednesday, June 15, 2011	Friday, June 10, 2011	CUCSA report
Wednesday, June 29, 2011	Friday, June 24, 2011	TBD
Wednesday, July 13, 2011	Friday, July 08, 2011	TBD
Wednesday, July 27, 2011	Friday, July 22, 2011	TBD
Wednesday, August 10, 2011	Friday, August 05, 2011	Citations for Excellence and Scholarship Winner Announcements
Wednesday, August 24, 2011	Friday, August 19, 2011	TBD
Wednesday, September 07, 2011	Friday, September 02, 2011	TBD
Wednesday, September 21, 2011	Friday, September 16, 2011	CUCSA report
Wednesday, October 05, 2011	Friday, September 30, 2011	TBD
Wednesday, October 19, 2011	Friday, October 14, 2011	TBD
Wednesday, November 02, 2011	Friday, October 28, 2011	TBD
Wednesday, November 16, 2011	Monday, November 14, 2011	Winter Event Announcement, Thanksgiving
Wednesday, November 30, 2011	Monday, November 28, 2011	TBD
Wednesday, December 14, 2011	Friday, December 09, 2011	CUCSA report, Holiday edition
Wednesday, January 11, 2012	Friday, January 06, 2012	TBD
Wednesday, January 25, 2012	Friday, January 20, 2012	Wellness Special, Scholarship call, Citations for Excellence call
Wednesday, February 08, 2012	Friday, February 03, 2012	Soaring to New Heights Announcements
Wednesday, February 22, 2012	Friday, February 17, 2012	TGFS Volunteer Sign up
Wednesday, March 07, 2012	Friday, March 02, 2012	Summer/Fall Events Announced/TGFS contests announced
Wednesday, March 21, 2012	Friday, March 16, 2012	Call for TODS activities, TGFS sports announced, CUCSA report
Wednesday, April 04, 2012	Monday, April 02, 2012	Cultural Events, Picnic Day, TODS reminder, CUCSA report
Wednesday, April 18, 2012	Friday, April 13, 2012	Sustainability Special Edition/Earth Day/TGFS announcements
Wednesday, May 02, 2012	Friday, April 27, 2012	TGFS Planner, Whole Earth Fest
Wednesday, May 16, 2012	Friday, May 11, 2012	TGFS Follow up
Wednesday, May 30, 2012	Friday, May 25, 2012	Reminders for Summer and Fall Events/Summer activities
Wednesday, June 13, 2012	Friday, June 08, 2012	TBD

Note: We will skip our bi-weekly on Dec. 28, 2011 for the holiday break. Dates subject to change without notice.

Guidelines for Article Submissions

If you would like to submit an article for the next staff voice, please email staffvoice@ucdavis.edu. All articles must be proofed for spelling, grammar, punctuation, capitalization and sentence structure. The Staff Voice team cannot be responsible for errors. Articles must be limited to 200 words, or 1000 characters, not including spaces. Articles must contain a title, contact information and a URL, if applicable. Articles must be related to UC Davis staff and be an original piece. Staff Assembly reserves the right to determine the appropriateness of articles submitted for publication. We also reserve the right to edit submissions. Articles must be submitted by 2:00 pm on the Friday prior to publication. We are also accepting suggestions for future Topics of the Month.

Email us at: staffvoice@ucdavis.edu

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